



keystone
conferences events incentives



It's all about the details!



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MESSAGE FROM THE MANAGING DIRECTOR

It has always been clear to us that this business is about **your event, your needs, your wishes**. Our job is only to make it happen; and make it happen well!

At Keystone Conferences & Events we **respect our customer**; our goal is your success. To allow you to focus on the content and target of your event and have nothing to worry about or to be concerned with, we take over all organisational and logistical concerns.

Reliability, flexibility, personalised service, commitment, and efficiency are our core values. We are always ready to discuss things with you to see what it is that you need, and we'll always find the way to do what is required. We know that your event have no fixed working hours, and many times things can change last minute so we are flexible and ready to adapt.

We take care of the event as a whole and we offer our opinion and professional advice whenever necessary. We pay attention to every little detail, as we believe **the devil is in the details**. We do not like to have grey areas and leave things to chance, and so **good communication** between us and the client is essential, as well as between us and our various suppliers and partners. We have long worked with suppliers and partners that have proven to be trustworthy and reliable.

At Keystone Conferences & Events we are proud to go an **extra mile for our client** and apply our **know-how, expertise and experience** to predict situations and guarantee a successful event.

Keystone Conferences & Events personnel, and me personally, remain at your disposal to provide you with professional, personalised advice based on our extensive experience and wide knowledge. We recognise that all our clients are on a unique journey and we work with them to provide a tailored experience that helps them achieve success.

Lambros Yiorkadjis
Managing Director





ABOUT US

Keystone Conferences & Events is the **new brand name** by **Tamasos Tours Ltd** that handles the Conferences & Events business of Tamasos Tours.

Following a successful career in tourism since 1973 our founder, George Georgadjis, started Tamasos Tours in 1993, with operations in all aspects of tourism: outgoing tourism, incoming tourism, sports tourism, ticketing, excursions, group travel, special interest groups, and conference organisation. Through the years, Tamasos Tours developed into today's full-service DMC (Destination Management Company) and PCO (Professional Congress Organiser), providing high quality services in all areas of Congresses, Events & Incentives Management in a highly professional manner.

In 2014 the brand-name **Keystone Conferences & Events** was registered to be used exclusively for this particular business segment of Tamasos Tours. As for Tamasos Tours, it will keep its usual business in tourism.

We organise all types of events such as Academic and Medical Congresses, Seminars, Product Launches, Graduation Ceremonies, Festivals, Trainings, Exhibitions, Incentives, Team Building Activities, Special Interest Groups, etc.

Our clientele varies and includes Universities, Corporations, Associations, Ministries, Governmental Bodies, the European Commission, the Council of Europe, UN bodies, NGOs, and Medical Scientific Societies.

Our brands:



We are a member of:





CONFERENCE ORGANISING SERVICES

No matter how big you are, public or private, and in which industry you offer services, we can organise the conference you need to achieve your goals. Please have a look at our services, and we will be delighted to talk with you and plan your activities in a personalized and unique way.

Online Platform for Conference Registration, Hotel Bookings, etc

As part of our exclusive services, we have invested and developed our own custom-made state-of-the-art online platform that we offer to all conferences.

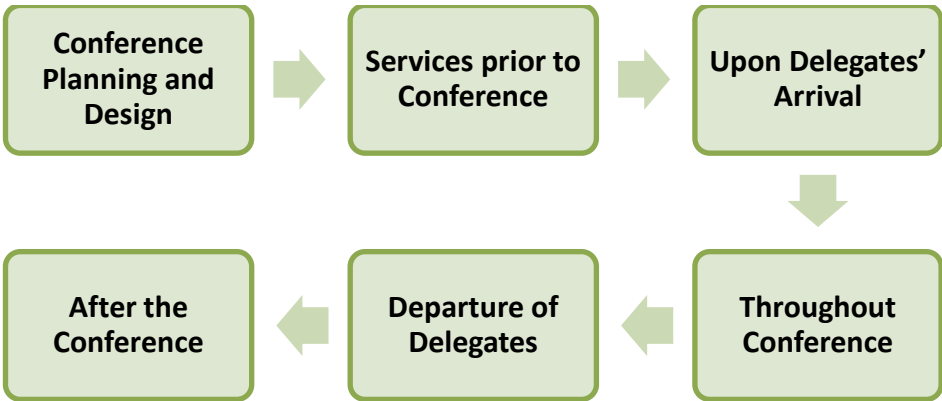
The platform allows for:

- ✓ Register for the conference
- ✓ Book accommodation, transfers, excursions, lunches, dinners, and any other activities
- ✓ Live system and real-time availability of accommodation and activities
- ✓ Secure payment online by credit card (the platform is granted SSL Certificate)
- ✓ Instant Confirmation
- ✓ Issues Voucher and Invoice
- ✓ Option to pay by bank transfer
- ✓ Direct access to user's account
- ✓ Designed for PC/Mac/Tablet/Phone

Although simple for the participants to use, it is sophisticated user-friendly software offering an integrated solution where participants can complete their registration within minutes.

Our Conference Handling Philosophy in 6 steps

For a smooth implementation it is essential that we successfully manage the event and your time, doing what matters most, when it matters most. Our qualified staff is ready to help you with every detail of your conference.



A detailed analysis of all 6 steps follows on next page.





Conference Planning and Design

- ✓ **Venue:** Find, negotiate with, and book appropriate venue
- ✓ **Conference Rooms:** Design the space setup, and book necessary rooms
- ✓ **Exhibition Rooms:** Design the space setup, and book necessary rooms
- ✓ **Accommodations:** Secure rooms in various hotels to accommodate all delegates, at competitive rates
- ✓ **Technical Equipment:** Book all necessary audio-visual equipment
- ✓ **Catering:** Propose and book coffee breaks, lunches, dinners, cocktail receptions
- ✓ **Financial Management:** Prepare budget and monitor the income and expenses on a continuous basis prior to the event
- ✓ **Conference Website and Social Media:** Design, monitor and update the information on the website and social media
- ✓ **Online Registration Platform:** Provide platform for online registration, booking of services, and payment
- ✓ **Conference Material:** Design, prepare and print conference bags, pads, pens, posters, programmes, proceedings, invitations, certificates of attendance, folders, badges, banners.
- ✓ **Gifts and Souvenirs:** Find, propose, and prepare gifts for all delegates
- ✓ **Sponsors Management:** We contact potential sponsors, do the follow up, issue invoice and collect sponsorships
- ✓ **Exhibition Planning & Management:** Design, allocate, supervise construction, and monitor exhibition area
- ✓ **Social Programme:** Suggest and arrange dinners, excursions, programme for accompanying persons
- ✓ **Communication with Organising Committee:** Be in constant communication and meet whenever necessary with the Organising Committee for any changes or new needs arising

Services prior to Conference

- ✓ **Speakers Management:** inform speakers of the programme, receive presentations, arrange their flights, accommodation, and transfers as necessary
- ✓ **Delegates Management:** one-to-one communication with delegates, make accommodation and transfer arrangements, assist with special requests, book participation at social events
- ✓ **Online Registration and Payment:** Monitor registrations and collection of registration fees, issue and send invoices, receipts, and vouchers
- ✓ **Reports:** Prepare updated reports for registrations, participation at social events, arrivals, departures, payments
- ✓ **Liaise with the venue the conference's time-schedules:** make all necessary arrangements accordingly (when and how rooms to be set-up, when the coffee breaks or other catering are needed and where, signage, audio-visual, etc.).





Upon Delegate's Arrival

- ✓ **Welcome Station at Airport:** Meet & Assist the delegates at airport upon arrival, and have ready their transfer vehicle that will take them to their hotel.
- ✓ **Transfers to Hotels:** Arrange and monitor all transfers from airport to hotel

Throughout Conference

- ✓ **Secretariat Desk:**
 - on-site registration
 - handing-out conference bags, badges, meal vouchers and other material
 - book any optional tours, or rent-a-car, and to give any information as it might be needed (from local information to flight changes and bookings)
- ✓ **Coordinate, monitor and assure:**
 - setup of conference rooms and exhibition rooms
 - audio-visual equipment is in place and working properly
 - the exhibitors arrival and set up
 - all catering is provided in a good manner
 - the smooth running of the event
- ✓ **Technical support:** for all audio-visual equipment
- ✓ **Social Programme:** run and monitor social programme (excursions, conference dinner, cocktail reception) both for the delegates, as well as for the accompanying persons
- ✓ **Transfers between other hotels and the venue:** arrange and monitor shuttle transfers
- ✓ **Liaise with all parties involved and deal with any unexpected issues**

Departure of Delegates

- ✓ **Transfers Hotel-Airport:** Arrange and monitor all transfers from all hotels to airport

After the Conference

- ✓ **Financials:** Settle all accounts, make final financial report
- ✓ **Reporting:** Give final reports of participants, registration fees, and data collected
- ✓ **Delegates:** Finalise invoices, receipts, and confirmation letters
- ✓ **Packaging and posting:** Any material, books, gifts, etc not used, are packed and sent to the organisers





EVENT ORGANISING SERVICES

We provide comprehensive event planning and consultation as well as versatile venue spaces. We partner with you to arrange the appropriate venue space and plan a successful event within your budget, and we assist you with all details, from the moment of the idea to the very end.

- Event Planning and Design** According to your needs we suggest the most appropriate Location and Venue, and design the Sound, Lighting, Decoration, and Ambience.
- Financial Management** We partner with you and we prepare the Project Budget and Monitor the Income and Expenses on a continuous basis prior to your event. At the end of the project we prepare and provide a detailed Financial Report.
- Sponsors Management** We contact potential Sponsors and assist in acquiring Funding and Sponsoring.
- Exhibition Planning & Management** We design, allocate, supervise construction, and monitor Exhibition area.
- Master of Ceremony** We provide the Master of Ceremony who will present the speakers and performers, will speak to the audience and entertain people, and will keep the event moving.
- Entertainment** We provide performers, dancers, singers, actors, bands, and dj's according to the theme of the event.
- Catering** We propose various catering options, from cocktail and finger food, to sit-down gala dinners, and full service cocktail bar.
- Event Material** We offer the design and printing of promotional flyers, posters, programme, banners, flags, and any other promotional material.
- Marketing** Send out press releases, arrange press conference, assist in finding media sponsor, and prepare gifts.
- Technical Equipment and Support** Sound system, Lights, Stage, Cables, Projectors, Laptops, Photo Booth.
- Event Setup and Coordination on the Day** Coordinate and monitor the setup of all above, overlook and assure the smooth running of the event, deal with unexpected issues.





FOUR CONFERENCES HIGHLIGHTING OUR EXPERTISE

Though our extensive career, we successfully organized and ran more than 100 events, where our customers remained satisfied and happy with the result. Here is a selection of 4 of our works that highlight our expertise.

Working Conference “Reinforcing the Entrepreneurial Ecosystem in Cyprus” (REEC 2015), 25 June 2015

Organisers:

- European Commission
- Ministry of Energy, Commerce, Industry and Tourism

Participants:

- 140 participants, mainly from Cyprus Governmental and Private Sector

Venue:

- Filoxenia Conference Centre, Nicosia

Services Provided:

- Design and printing of invitations, folders, banners, programme
- Sending out individual invitations to 160 participants in Cyprus Governmental and Private Sector
- Following up invitations sent, and confirmation of attendance or not
- Conference rooms setup (6 rooms), seating arrangement, nameplates, running the 6 parallel sessions
- Audio-visual equipment (projectors, laptops, screens, PA system, microphones, etc.)
- Interpretation system and distribution of headsets
- Interpreters services
- Preparing of name badges
- Registration on site, distribution of delegate packs
- F&B (coffee breaks, lunch)
- Communication and arrangement of air tickets, accommodation, and transfers for speakers and invited guests from abroad





16th Biennial Conference of the European Association for Research in Learning and Instruction (EARLI 2015), 25-29 August 2015

Organisers:

- European Association for Research in Learning and Instruction (EARLI)
- Cyprus University of Technology

Participants:

- 1800 (One Thousand Eight Hundred) participants from various countries

Venue:

- Cyprus University of Technology, Limassol

Services Provided:

- Negotiation with hotels, and pre-booking and securing 2000 rooms in 60 hotels in 3 cities
- Providing our platform with the Online Booking Engine for live bookings of hotels and transfers.
- Welcome station at Airports
- Arranging and monitoring transfers airport-hotel-airport
- Providing the organisers with reports of participants

23rd Annual Conference of the European Association of Labour Economists (EALE 2011), 22-24 September 2011

Organisers:

- European Association of Labour Economists (EALE)
- University of Cyprus

Participants:

- 380 participants, mostly from Europe

Venue:

- Coral Beach Hotel & Resort, Pafos

Services Provided:

- Negotiation with 4 hotels in Pafos, and pre-booking and securing 400 rooms
- Conference rooms setup (15 rooms), seating arrangement, nameplates, running the 15 parallel sessions
- Providing our platform with the Online Registration for bookings of hotels, transfers, excursion, dinner, and lunches
- Individual communication with participants
- Welcome station at Airports
- Arranging and monitoring transfers airport-hotel-airport, and hotel-venue-hotel
- Social Programme (Excursions, Conference Dinner)



3rd Interdisciplinary Congress of Intensive Care Forum (ICF 2008), 25-27 January 2008

Organisers:

- Intensive Care Forum

Participants:

- 400 delegates from Cyprus, Greece, and various other European countries

Venue:

- Le Meridien Limassol Spa & Resort, Limassol

Services Provided:

- Negotiation with hotels, and pre-booking and securing 150 rooms at the Venue
- Providing our platform with the Online Registration for conference registration, bookings of hotels, transfers.
- Individual communication with participants
- Welcome station at Airports
- Arranging and monitoring transfers airport-hotel-airport
- Social Programme (Faculty Dinner)
- Conference rooms setup (8 rooms), seating arrangement, nameplates, running 6-8 parallel sessions
- Providing electronic registration on site for new participants
- Providing the organisers with reports of participants registered, and amounts paid
- Collecting all registration fees on behalf of organisers, making all payments, and producing financial reports
- Contacting potential sponsors (all pharmaceutical companies, clinics, hospitals, etc.), sending out sponsors info pack, following it up, and receiving sponsorships on behalf of organiser
- Design and building of pharmaceutical exhibition (booths rented to companies for exhibiting their products), communication with exhibitors and allocation the booths
- Collecting sponsorships in cash and products on behalf of organisers
- Design and printing of programme, 1st announcement, poster, banners, name badge
- Design and maintenance of the website of the conference
- Communication and arrangement of air tickets, accommodation, and transfers for speakers and invited guests from abroad





REFEREES

Meet some of our incredible clients. We're honoured to build long-term relationships with our customers, who will be happy to share their experience with you.

University of Cyprus, Nicosia, Cyprus



- *Professor Louis Christofides* – Department of Economics
- *Dr Hercules Vladimirov* – Associate Professor, School of Economics and Management
- *Dr Sofronis Clerides* – Associate Professor, Department of Economics
- *Dr Andreas Milidonis* – Assistant Professor, Department of Accounting & Finance
- *Professor Theofanis Mamuneas* – Vice Chairperson, Department of Economics
- *Mrs Nicoleta Nicolaou-Pissarides* – University Officer, School of Economics and Management

University of Nicosia, Nicosia, Cyprus



- *Professor Constantinos Phellas* – Vice Rector for Research and Faculty
- *Mr Anthos Shekeris* – Senior Research Officer, Research & Institutional Planning Office
- *Mrs Elisa Bosio* – Events Officer
- *Mr John Mavris* – Director of Communications
- *Dr Stelios Mavromoustakos* – Executive Director, Intercollege
- *Professor Demetris Vrontis* – Executive Dean of Distance Learning, School of Business
- *Professor Ioanna Papasolomou* – Head of Marketing Department, School of Business
- *Professor Edna N. Yamasaki* – Head of Department of Life and Health Sciences, School of Sciences
- *Dr Heather Mercer* – Associate Professor of Nursing, Research and Development, Department of Life and Health Sciences, School of Sciences
- *Dr Natassa Economidou-Stavrou* – Associate Professor of Music Education, Music Programme Coordinator, Department of Music and Dance
- *Professor Rudi Kaufmann* – School of Business
- *Dr Florent Domenach* – Associate Professor, Computer Science, School of Sciences and Engineering
- *Professor Klimis Mastoridis* – Professor of Typography & Graphic Communication, Department of Design & Multimedia
- *Dr Elena Philippou* – Assistant Professor, Life & Health Sciences, School of Sciences and Engineering
- *Mrs Christina Loizou* – Researcher, Research Unit in Behaviour & Social Issues
- *Mrs Louiza Papaloizou* – Project Manager, European Programs Office, Intercollege





European University Cyprus, Nicosia, Cyprus



- *Dr Stavros Karayanni* – Associate Professor, Department of Humanities
- *Dr Petra Tournay-Theodotou* – Associate Professor of English, Department of Humanities
- *Dr Spyros Spyrou* – Professor of Anthropology and Sociology, Department of Social and Behavioural Sciences, Deputy Dean, School of Humanities and Social Sciences
- *Mr Costas Papaconstantinou* – Director Information Systems & Operations

Frederick University, Nicosia, Cyprus



- *Dr Harris Papadopoulos* – Department of Computer Science and Engineering

Cyprus University of Technology, Limassol, Cyprus



- *Dr Elena Kyza* – Assistant Professor, Department of Communication and Internet Studies
- *Dr Andreas Andreou* – Associate Professor and Vice Chair, Department of Electrical Engineering/Computer Engineering and Informatics
- *Mr Elias Vasiliou* – Student Life Officer, Studies and Welfare Service
- *Dr Yiannis Georgiou* – Department of Communication and Internet Studies
- *Dr Maria Solomou* – Department of Communication and Internet Studies

Cyprus Institute of Marketing, Nicosia, Cyprus



- *Mr Yangos Hadjiyannis* – Deputy-Director

Junior Achievement Cyprus



- *Mrs Eloiza Savvidou* – CEO
- *Mrs Elena Michael* – Program Coordinator





Ministry of Transport, Communications & Works, Cyprus



Ministry of
Transport, Communications and Works

- *Mrs Chrystalla Malloupa* – Director, Public Works Department
- *Mr Alexis Avgoustis* – Executive Engineer, Transport Planning Section, Public Works Department

Ministry of Energy, Commerce, Industry and Tourism, Cyprus



Ministry of Energy,
Commerce, Industry and
Tourism

- *Mr Constantinos Karageorgis* – Head of European Affairs Unit
- *Mrs Maria Theodorou* – Commerce and Industry Officer

European Commission



- *Mrs Alexandra Oppermann* – Resident Economic Expert, Support Group for Cyprus, Directorate-General for Economic and Financial Affairs
- *Mr Kyriacos Kyriacou* – DG Employment, Social Affairs and Inclusion

Council of Europe



- *Mrs Ruth Goodwin* – Directorate of Policy Planning, Directorate General of Democracy and Political Affairs

UNDP, Nicosia, Cyprus



- *Mrs Nilgun Arif* – Knowledge and Networking Officer
- *Mrs Ellada Evangelou* – Consultant

Aon Hewitt Cyprus



- *Philippos Mannaris* – CEO Cyprus





**European Association of Labour Economists,
Maastricht, The Netherlands**



- Mrs Margo Romans – EALE Conference Manager

**European Group for the Study of Deviance and Social Control,
United Kingdom**

- Dr David Scott – Coordinator

Anna Lindh Foundation



- Ms Eman Qaraeen – Head of Education and Youth Unit

**Center for the Study of Childhood
and Adolescence, Cyprus**



- Dr Spyros Spyrou – Director

P. Sergis Clinical Solutions Ltd, Cyprus



- Mr Panayiotis Sergis – Director
- Mrs Elina Seraphidou – Sales Manager

Various Medical Scientific Associations, Cyprus

- *Dr Theodoros Kyprianou* – Head, Intensive Care Unit, Nicosia General Hospital
- *Dr Christoforos Varianos* – President of the Cyprus Surgical Society
- *Dr Chrysanthos Georgiou* – Vice-President of the Cyprus Surgical Society
- *Dr Sakis Loizou* – ex President of the Cyprus Surgical Society
- *Dr Simos Kyriakides* – ex President of the Cyprus Surgical Society
- *Dr Panayiotis Hadjikostas* – Director of Surgical Clinic, Larnaca General Hospital
- *Dr Georgios Pantelas* – Director of Maxillofacial Clinic, Nicosia General Hospital
- *Dr Marios Karaiskakis* – Surgeon
- *Dr Polina Nicodemou* – Secretary General of Cyprus Psychologists Association
- *Dr Yiorgos Metaxas* – Board Member of Cyprus Psychologists Association





LIST OF OUR CONFERENCE WORKS

Past Conferences

- **15th Cyprus Surgical Congress (CSC 2016)**
10-11 December 2016
Cyprus Surgical Society
- **Seminars Against Addictive Substances,**
November 2016 – May 2017 (9 seminars)
Ministry of Education and Culture
- **Eurodyssee 2016 Forum,** 22-24
November 2016
Assembly of European Regions,
Department of Labour - Ministry of
Labour, Welfare and Social Insurance
- **iMare Culture 2016, Kick-Off Meeting,** 2-4
October 2016
Cyprus University of Technology
- **METHODAL 2016 Conference,** 23-27
September 2016
University of Cyprus
- **43rd Annual Seminar of the European
Group of Risk and Insurance Economists
(EGRIE 2016),** 19-21 September 2016
University of Cyprus
- **Land-base and Online Betting Conference
(NBA 2016),** 28 July 2016
National Betting Authority, Ministry of
Finance
- **International and Mediterranean
Conferences Water DROP (IWDC 2016)**
30-31 May 2016
University of Nicosia
- **2nd Panhellenic Congress of Psychology in
Cyprus (PCPC 2016),** 5-6 March 2016
Cyprus Psychologists Association
- **Luxeface Thread Regenerative Treatment
Presentation,** 9 January 2016
Medical products presentation in Nicosia
- **12th Cyprus-Greece Surgical Congress
(GCSC 2015),** 12-13 December 2015
Cyprus Surgical Society; Greek Surgical
Society
- **3rd Executive Board Meeting of
Conference of European Directors of
Roads (CEDR 2015),** 2-4 December 2015
Ministry of Transport, Communications
and Works of Cyprus; Conference of
European Directors of Roads
- **Motiva Breast Implants Presentation**
27 November 2015
Medical products presentation in Nicosia
- **CADD-Solis Presentations**
17 & 18 November 2015
Medical equipment presentations in
Limassol and Nicosia
- **EfVET Annual Conference 2015**
21-24 October 2015
European Forum of Technical and
Vocational Education and Training
(EfVET) & Intercollege Cyprus
- **16th Biennial Conference of the European
Association for Research in Learning and
Instruction (EARLI 2015),** 25-29 August
2015
European Association for Research in
Learning and Instruction (EARLI); Cyprus
University of Technology
- **Conference of Junior Researchers of
EARLI (JURE 2015),** 23-24 August 2015
JURE Network; Cyprus University of
Technology





- **Working Conference “Reinforcing the Entrepreneurial Ecosystem in Cyprus” (REEC 2015)**, 25 June 2015
European Commission; Ministry of Energy, Commerce, Industry and Tourism of Cyprus
- **3rd International Conference of the International Childhood and Youth Research Network (ICYRN 2015)**, 10-12 June 2015
International Childhood and Youth Research Network (ICYRNet); European University Cyprus
- **Lines Between: Culture And Empire In The Eastern Mediterranean Conference (CEEM 2015)**, 4-6 June 2015
European University Cyprus; Stockton University (USA)
- **14th Cyprus Surgical Congress (CSC 2014)**
5-6 December 2014
Cyprus Surgical Society
- **22nd European Association for Music in Schools Conference (EAS 2014)**, 21-24 May 2014
European Association for Music in Schools; University of Nicosia
- **11th Cyprus-Greece Surgical Congress (GCSC 2013)**, 15-17 November 2013
Cyprus Surgical Society; Greek Surgical Society
- **27th Panhellenic Congress of the Hellenic Association for Oral and Maxillofacial Surgery (HAOMS 2013)**, 26-27 October 2013
Hellenic Association for Oral and Maxillofacial Surgery; Cyprus Association for Oral and Maxillofacial Surgery
- **9th IFIP Conference on Artificial Intelligence Applications & Innovations (AIAI2013)**, 30 September-2 October 2013
Cyprus University of Technology; Frederick University; IFIP
- **1st Panhellenic Congress of Psychology in Cyprus**, 5-7 July 2013
Cyprus Psychologists Association
- **Revisiting sexualities in the 21st century. The 11th Cyprus Sociology Association Conference**, 7-9 June 2013
Cyprus Sociology Association; University of Nicosia, Cyprus
- **5th International Conference on Typography and Visual Communication (ICTVC 2013)**, 4-8 June 2013
Institute for the Study of Typography & Visual Communication; Mass Media & Communication Institute; Department of Design & Multimedia, University of Nicosia
- **13th Cyprus Surgical Congress (CSC 2012)**
30 November – 2 December 2012
Cyprus Surgical Society
- **Cypriot Identities Across Millennia Conference**, 7-9 September 2012
Association for Historical Dialogue and Research
- **Beyond the Wire: Regulating Division, Conflict and Resistance - 40th Annual Conference of the European Group for the Study of Deviance and Social Control (BTW 2012)**, 5-9 September 2012
European Group for the Study of Deviance and Social Control; University of Nicosia
- **13th CEPR Conference on Applied Industrial Organisation**, 22-26 May 2012
University of Cyprus
- **10th Cyprus-Greece Surgical Congress (GCSC 2011)**, 18-20 November 2011
Cyprus Surgical Society; Greek Surgical Society





- **Forum for the Future of Democracy (FFD 2011)**, 13-14 October 2011
Council of Europe; Ministry of Labour and Social Insurance of Cyprus
- **23rd Annual Conference of the European Association of Labour Economists (EALE 2011)**, 22-24 September 2011
European Association of Labour Economists; University of Cyprus
- **Aging & Health in the Eastern Mediterranean Region Conference**, 18-20 September 2011
Cyprus Sociology Association; University of Nicosia, Cyprus
- **6th Mediterranean Conference on Information Systems (MCIS 2011). IS: Crossroads of Technology, People, Organizations and Markets**, 3-5 September 2011
Association for Information Systems; University of Nicosia, Cyprus
- **Dance/Body at the Crossroads of Cultures**, 16-18 June 2011
Dance Research Forum Ireland; Dance Gate Cyprus
- **Understanding Nutritional Recommendations; Lifelong Learning Programme Grundtvig Workshops**
29 May – 3 June 2011
European Commission; University of Nicosia, Cyprus
- **18th Annual Conference of COPEAM**
12-15 May 2011
COPEAM; CyBC
- **9th International Conference on Formal Concept Analysis (ICFCA 2011)**, 2-6 May 2011
University of Nicosia, Cyprus
- **EACE 24th Annual Scientific Meeting. International Collaboration in Cancer and Palliative Care: Improving practice through education**, 8-10 March 2011
European Association for Cancer Education / University of Nicosia, Cyprus
- **The Patriotism of the Expatriates; Diasporas and national consciousness between Europe, the Mediterranean and beyond in the long 19th century**, 25-26 February 2011
Queen Mary College, London; University of Nicosia, Cyprus
- **9th International Conference on Mobile and Ubiquitous Multimedia (MUM 2010)**
1-3 December 2010
Cyprus University of Technology; Frederick University; IFIP
- **3rd Annual EuroMed Conference**, 4-6 November 2010
EuroMed, University of Nicosia
- **12th Cyprus Surgical Congress (CSC 2010)**
22-23 October 2010
Cyprus Surgical Society
- **6th IFIP Conference on Artificial Intelligence Applications & Innovations (AIAI 2010)**, 5-7 October 2010
Cyprus University of Technology; Frederick University; IFIP
- **4th Interdisciplinary Congress ICF 2010**
5-7 February 2010
Intensive Care Forum
- **Conference Cost (European Cooperation in Science and Technology) Action B30, Neural Regeneration & Plasticity**, 24-25 October 2009
University of Nicosia, Cyprus
- **4th Project Meeting – Teampest**, 23-24 October 2009
University of Cyprus





- **Heroes Project Intermediate Meeting**
2-4 September 2009
Heroes Project, European Commission Executive Agency for Health and Consumers (EAHC)
- **Primary Care Conference**, 7-8 May 2009
European Forum for Primary Care
- **14th International Conference on Corporate and Marketing Communications**, 23-24 April 2009
University of Nicosia, Cyprus
- **Health and Society Conference. The 10th Cyprus Sociology Association Conference**, 3-5 April 2009
Cyprus Sociology Association; University of Nicosia, Cyprus
- **D-Signs Project, 2nd Meeting**, 9-10 March 2009
D-Signs (Project of Leonardo Da Vinci Lifelong Learning Programme, European Commission); University of Nicosia, Cyprus
- **1st Eastern Mediterranean Conference on Intermodal Passenger Travel**, 13-14 November 2008
LINK (The European Forum on Intermodal Passenger Travel); University of Nicosia, Cyprus
- **5th International Conference on Consumer Behaviour and Retailing Research**, 26-29 March 2008
Centre for International Research in Consumers Location and their Environments (CIRCLE); University of Nicosia
- **3rd Interdisciplinary Congress ICF 2008**
25-27 January 2008
Intensive Care Forum
- **CEDEFOP Study Visit**, 16-22 September 2007
European Centre for the Development of Vocational Training; HRDA (Human Resource Development Authority of Cyprus)
- **20th (Anniversary) ECCO Conference**
24-26 May 2007
European Chapter on Combinatorial Optimization (ECCO); University of Cyprus
- **Euro-Mediterranean Training Course on Cultural Conflicts Resolution and Project Development for Youth Workers and Educators**, 19-24 February 2007
Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures
- **3rd Transnational Meeting of Equal Cyprus**, 26-27 October 2006
Equal Cyprus; European Social Fund, European Commission
- **EfVET Annual Conference 2006**, 25-28 October 2006
European Forum of Technical and Vocational Education and Training (EfVET); Intercollege, Cyprus
- **CEDEFOP Study Visit**, 15-19 May 2006
European Centre for the Development of Vocational Training; HRDA (Human Resource Development Authority of Cyprus)
- **Marketing of Higher Education Symposium**, 3-5 January 2006
Intercollege Cyprus & Academy of Marketing
- **International Association of Maritime Economists (IAME) Annual Conference 2005**, 23-25 June 2005
Cyprus International Institute of Management (CIIM)
- **Arot Polska Group Incentive Trip**, 1-4 June 2005





- **CEDEFOP Study Visit**, 30 May-3 June 2005
European Centre for the Development of Vocational Training; HRDA (Human Resource Development Authority of Cyprus)
- **Drager Medical Incentive Trip**, 24-28 February 2005
- **Diverse Dialogues Across Europe: Humanities & Social Sciences Research Forum**, 27-28 January 2005
Intercollege Cyprus, European Commission (EU), Cyprus Research Promotion Foundation
- **Masterlink Express Poland Incentive Trip** 9-13 September 2004
- **CEDEFOP Study Visit**, 24-28 May 2004
European Centre for the Development of Vocational Training; HRDA (Human Resource Development Authority of Cyprus)
- **Gender in the Mediterranean: Emerging Practices and Discourses**, 5-7 March 2004
Mediterranean Institute of Gender Studies
- **6th Meeting of the Mediterranean Network of Regulatory Authorities**, 21-24 January 2004
Cyprus Radio-Television Authority
- **SKOK Incentive Trip (Polish Banking Group)**, 17-24 November 2003
- **2nd Meeting of EUMOptFin**, 10-14 November 2003
EU-Workshop Series on Mathematical Optimisation Models for Financial Institutions (EUMOptFin); University of Cyprus
- **DAS Incentive Trip (Deutsch Automobile Company)**, 23-27 October 2003
- **JMK sp. Incentive Trip (Polish Tyre Company)**, 18-22 September 2003
- **Solen s.r.o. Incentive Trip**, 15-25 September 2003
- **Herbalife World Team School Conference**, 14-18 May 2003
- **31st Meeting of Euro Working Group on Financial Modelling (EWGFM)**, 7-9 November 2002
EWGFM; University of Cyprus
- **Lundbeck Incentive Trip**, 19-24 October 2002
- **1st National Cardiology Congress, B.I. Jordan**, 13-15 September 2002
- **Lundbeck Incentive Trip**, 18-23 April 2002
- **ETF Advisory Forum**, 12-15 September 2001
European Training Foundation (ETF)
- **BDP/EDP Leaders Meeting**, 9-12 June 2001
HRDA (Human Resource Development Authority of Cyprus)
- **EVTA Conference**, 25-28 April 2001
HRDA (Human Resource Development Authority of Cyprus)
- **Archaeological Mission**, 24 April – 1 May 2001
University of Crete, Archaeological Department
- **Konferencja JAWE 2001**, 23-30 April 2001
- **ORBIS Poland Management Seminar**, 15-22 October 1999
- **VINITSA Oil Company Seminar Group** 10-17 September 1999
- **AMSLICO Conference Group**, 5-8 June 1999
- **APMOD '98 Applied Mathematical Programming and Modelling**, 11-13 March 1998
University of Cyprus



LIST OF OUR EVENTS WORKS

Past Events

- ◆ **2nd Open Yoga Day Cyprus (open air yoga event)**
17 September 2016, 150 Participants practicing yoga at Ayia Napa Harbour
- ◆ **Deconstructing Robots 2016**
24-25 May 2016, Event with 7 stations introducing Robotics to children, including building and programming a robot, games, and creative activities. 700 children of ages 10-13
Microsoft Innovation Centre; European University Cyprus
- ◆ **Junior Achievement Cyprus Company of the Year Competition 2016 – The Finale**
22 April 2016, Final Phase of competition (10 exhibitors, presentations, 150 contesters, 400 guests)
Junior Achievement Cyprus
- ◆ **Junior Achievement Cyprus Company of the Year Competition 2016 – Trade Fair**
9 April 2016, Trade Fair (36 exhibitors, built within the Mall of Cyprus, 300 contesters)
Junior Achievement Cyprus
- ◆ **Art Exhibition Οίνου Τέχνη 2015 (under Pafos 2017)**
14 November 2015, Wine Barrels artistic exhibition
- ◆ **Breast Augmentation Live Surgery**
28 November 2015, Transmit live surgery of Breast Augmentation from Hospital Operating Room to Conference Room
- ◆ **1st Yoga Open Day Cyprus (open air yoga event)**
27 September 2015, 130 Participants practicing yoga on Limassol seaside park (Molos)
- ◆ **Cyprus Institute of Marketing (CIM) Graduation Ceremony 2015**
23 September 2015, 60 Graduates, 250 Guests
- ◆ **Junior Achievement Cyprus Company of the Year Competition 2015 – The Finale**
30 April 2015, Final Phase of competition (10 exhibitors, presentations, 150 contesters, 400 guests)
Junior Achievement Cyprus
- ◆ **The 2nd Diversity Arts Festival 2015**
22-26 April 2015, Art exhibitions, Workshops, Seminars, Readings, Open air Market, Open air Concert
The Cyprus Center for Intercultural Studies – University of Nicosia
- ◆ **Οινόπολις 2015 – Nicosia Wine Weekend 2015**
28-29 March 2015, Wine Fair with 16 wineries and 600 visitors
- ◆ **Junior Achievement Cyprus Company of the Year Competition 2015 – Trade Fair**
28 March 2015, Trade Fair (33 exhibitors, built within the Mall of Cyprus, 250 contesters)
Junior Achievement Cyprus
- ◆ **Cyprus Institute of Marketing (CIM) Graduation Ceremony 2014**
24 September 2014, 60 Graduates, 250 Guests
- ◆ **Junior Achievement Cyprus Company of the Year Competition 2014**
2 May 2014, 450 participants from Cyprus (24 exhibitor companies, 250 contesters, 200 guests)
Junior Achievement Cyprus
- ◆ **Mahallae digital platform pre-launch party**
24 July 2013, Concert, Catering, Computer-corners setup for trying the Mahallae digital platform, 100 invited visitors
NGO Support Centre; UNDP



A SELECTION OF REFERENCE LETTERS



Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures
Fondation Euro-Méditerranéenne Anna Lindh pour le Dialogue entre les Cultures

مؤسسة أناليند الأورو-متوسطية للحوار بين الثقافات

EUROMED

Tuesday, 17 July 2007.

Anna Lindh Euro-Mediterranean Foundation for the
Dialogue between Cultures

P.O.Box 732, Alexandria 21111, Egypt
Tel: +20 3 4831832 ;
Fax: +20 3 4820471

To whom it may concern:

Service Provider Reference- Tamasos Tours

Tamasos Tours has handled the Conference Rooms and Equipment at the Hotel, and the Accommodation, Meals, Internal Transportation, and Social Programme for the participants, experts and organizers of the Training Course on Conflict Resolution and Project Development from 19-24 February 2007. This training course was jointly organized by the Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures and the Research and Development Centre-Intercollege in Nicosia-Cyprus, Head of the Anna Lindh Foundation Network in Cyprus.

Tamasos Tours was one of the best companies we have dealt with in the field of organization. They were highly professional, well organized and deadline oriented at the preparation phase and during the event. They spared not the minimum effort to assist us and provide us with an excellent quality of work.

As far as the manager of the company is concerned, Mr. Lambros Yiokadjis has been a great support to the Anna Lindh Foundation during the event. Being present with us the six entire days, always diligent to solve unexpected minor problems. He has been assiduous on spreading a healthy and flexible atmosphere that contributed to the magnificent success of the training.

Based on our experience, it has been a great pleasure to work with Tamsos Tours. We can highly recommend the company "Tamsos Tours" for any position of responsibility in the area mentioned above.

Yours Sincerely,

Ms Eman Qaraeen
Head of Education and Youth Unit
Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures
P.O.Box 732, Alexandria 21111, Egypt
Tel: +20 3 4831832 ; Fax: +20 3 4820471
E-mail : eman.qaraeen@bibalex.org



DIRECTORATE OF POLICY PLANNING
FORUM FOR THE FUTURE OF DEMOCRACY



Strasbourg, 2 December 2011

Subject: Contractual work between the Council of Europe and Tamasos Tours, Cyprus

To whom it may concern:

The Directorate of Policy Planning of the Council of Europe worked closely with Tamasos Tours, Cyprus on the organisation of the 2011 Forum for the Future of Democracy which took place in Limassol, Cyprus on 13-14 October.

I and my colleagues were entirely satisfied with the professional and effective manner the team from Tamasos Tours, led by Lambros Yiorkadjis, carried out their contractual tasks relating to the above-mentioned event. Thanks to their expertise and calm manner, their team and the Council of Europe Secretariat were able to work cooperatively and effectively together.

I have no hesitation in recommending their services.

Yours sincerely,

Dr. Michael Remmert
Deputy to the Director of Policy Planning
Directorate of Policy Planning
Council of Europe

Council of Europe
F-67075 Strasbourg Cedex

Tel.: +33 (0)3 88 41 20 00
+33 (0)3 90 21 33 47

E-mail: michael.remmert@coe.int
[http:// www.coe.int](http://www.coe.int)





January 1, 2014

To Whom It May Concern

Re: Tamasos Tours

The European Association of Labour Economists (EALE) was founded in 1989 in order to promote the advancement of knowledge in the field of labour economics in Europe and elsewhere. It is a broad-based organisation in which all schools of analysis are welcome to participate. Its activities include the organisation of international conferences and workshop, to promote the study and application of labour economics. At this annual conferences more than 400 researchers and policy makers participate and discuss relevant research topics.

In September 2011 the conference was organised in collaboration with the University of Cyprus and Tamasos Tours. The secretariat of our association cooperated with Tamasos Tours very intensively and in particular with Mr Lambros Yiorkadjis. This cooperation resulted in a very successful event thanks to a very professional approach of Mr. Lambros Yiorkadjis.

We as association are extremely satisfied about how Tamasos Tours organised our academic conference in Paphos and were impressed by the way all participants were transported from airport to hotels and back and during the conference days from hotels nearby to the conference venue and back. The accommodation of the scientific program, the organisation of the social events and especially the personal assistance Mr. Lambros Yiorkadjis gave to VIP's was fabulous.

We as association can recommend Tamasos Tours as your partner in conferences and event management and can assure you that you will get a high quality service level at a good price.

Yours sincerely,

Jan van Ours
President EALE

Margo Romans
EALE Secretariat

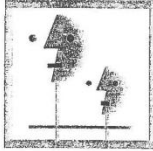
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PO Box 616 NL-6200 MD Maastricht
e-mail: eale-sbe@maastrichtuniversity.nl

The Netherlands
<http://www.eale.nl/>





Center for the Study of Childhood and Adolescence
Κέντρο Μελέτης της Παιδικής και Εφηβικής Ηλικίας

Mr. Lambros Yiorkadjis
Manager
Keystone Conferences & Events
30A Chytron Street,
P. O. Box 27444
1645 Nicosia

March 31, 2016

Dear Mr. Yiorkadjis,

I am writing to express my gratitude for the valuable help offered by Keystone Conferences & Events with the organization of the 3rd international conference of the *International Childhood and Youth Research Network* which was organized by the Center for the Study of Childhood and Adolescence and the Department of Social and Behavioral Sciences at the European University Cyprus, June 10-12, 2015.

The conference which was attended by more than 150 delegates from over thirty countries was indeed very successful. Keystone's services and support in relation to the online conference registration process, the participant accommodation, the transfers and the social program were of very high standards and quality and left both the organizing committee and the conference delegates extremely satisfied. Since the completion of the conference we have received informal feedback from many delegates which attests to this very positive evaluation of Keystone's services.

Once again, thank you and we look forward to collaborating with you again for the organization of future events.

Sincerely,



Center for Study of Childhood and Adolescence
Κέντρο Μελέτης της Παιδικής και Εφηβικής Ηλικίας

Dr. Spyros Spyrou
Director, Center for the Study of Childhood and Adolescence
Professor of Anthropology and Sociology, European University Cyprus





REPUBLIC OF CYPRUS
**MINISTRY OF
TRANSPORT, COMMUNICATIONS
AND WORKS**



DEPARTMENT
OF PUBLIC WORKS
1428 NICOSIA

File No.: 4.2.6.12

5 April 2016

TO WHOM IT MAY CONCERN

This is to certify that Tamasos Tours (Keystone Conferences) provided conference planning services to the Public Works Department (PWD) under Contract Number PS/S/38 for the organization of the 3rd Executive Board of the Conference of European Directors of Roads (CEDR) in Limassol from 2-4 December 2015.

The meeting was held at the St. Raphael Resort in Limassol and was attended by 39 delegates from 22 European Union Member States and organizations such as CEDR, the World Road Association (PIARC) and the Cyprus PWD.

Tamasos Tours successfully organized, on behalf of PWD through the above contract, all accommodation requirements for the delegates, coordinated all conference facilities, meals and activities at the hotel including the provision of Audio/Visual Equipment and support for the Plenary Meeting and separate sessions as well. Tamasos Tours also coordinated all transport needs for the delegates from and to the gala dinner venue in downtown Limassol as well as the site visit and lunch on the last day of the meeting and airport transfers to Larnaca International Airport for most of the delegates. They also organized a separate program for accompanying persons that included lunch and site visits at archaeological sites/monuments in Kourion and Omodos Village in the Limassol District.

The planning of all activities organized by Tamasos Tours was completed successfully within the time limit and requirements set by PWD and we hereby recommend them for undertaking the organization of similar events in the future.

For any additional information required or further references please do not hesitate to contact the above Meeting/Contract Coordinator Mr. Alexis Avgoustis (aavgoustis@pwd.mcw.gov.cy, tel. 22-806645) or myself.


Chrystalla Mallouppa
Director
Public Works Department

165, Strovolou Avenue, 2048 Strovolos, Nicosia
Website: www.mcw.gov.cy/pwd
director@pwd.mcw.gov.cy





Dr. Eleni A. Kyza
Assistant Professor, Information Society
Department of Communication and Internet Studies
Cyprus University of Technology
Tel.: +357 25002577, Fax: +357 25002695
E-mail: Eleni.Kyza@cut.ac.cy
URL: www.cut.ac.cy/en/cis

November 28, 2016

TO WHOM IT MAY CONCERN

Re: Recommendation Letter for Keystone Conferences & Events

I am writing to you to highly recommend the services of Keystone Conferences & Events, which is a company led by Mr. Lambros Yorkadjis. I had the opportunity to collaborate with Keystone Conferences & Events during the final year of organizing the 16th Biennial EARLI Conference, which was organized in Cyprus in collaboration with the European Association for Research on Learning and Instruction (EARLI, www.earli.org).

The EARLI conference is one of the largest educational research conferences in Europe and draws researchers and academics from all over the world. The 16th Biennial EARLI conference (www.earli2015.org) had 1801 participants, the vast majority of whom non-Cypriots, and was the biggest conference ever organized in Cyprus. Keystone Conferences & Events was responsible for arranging the local transportation of the guests arriving at Larnaca and Paphos international airports and for their accommodation.

In my capacity as the EARLI 2015 conference president, I had the opportunity to observe and evaluate the services of Keystone Conferences & Events over the period of the months leading up to the conference. I have found all members of the company, and especially Mr. Yorkadjis, to be utterly professional in their work. We had an excellent collaboration and their services were of high quality, even during the high-pressure periods before and during the conference period. With so many participants from abroad attending EARLI 2015, the task at hand needed commitment, creativity and quick actions. I was impressed with the way that the Company dealt with all the issues that related to the organization of the conference and with their efficient and effective style of communication.

Given all my positive experiences with Keystone Conferences & Events I would highly recommend them for the organization of future conferences and events.

Please do not hesitate to contact me should you require any additional information.

Sincerely,

Eleni A. Kyza, Ph.D.
Assistant Professor, Information Society
Conference President, EARLI 2015
Program Coordinator: Master's in New Technologies for Communication and Learning
Department of Communication and Internet Studies
Cyprus University of Technology





CONTACT US

Keystone Conferences & Events

Office Address: 66, Makarios Ave., Cronos Court, Office 92, 1077 Nicosia, Cyprus

Postal Address: P.O. Box 27444, 1645 Nicosia, Cyprus



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www.keystone-conferences.com



www.facebook.com/KeystoneConferencesEvents

Keystone Conferences & Events is a Member of Tamasos Tours Ltd

